



**AASD McKinney-Vento Dispute Resolution Procedure**

**■ Homeless Education Policy 426-Rev April 2022.pdf**

A homeless child or youth has the right to remain at his or her school of origin (public school that the child attended when permanently housed, or the public school in which the child was last enrolled) or to attend any public school that other students who live in the attendance area are eligible to attend. If the student is eligible to attend more than one school, parents/caregivers or unaccompanied youth will have the option of choosing the school they wish to attend.

When a dispute arises over school placement, the Homeless Support or parent/caregiver or unaccompanied youth will complete a *Student Placement Dispute Resolution* form and submit it to the Homeless Director for determination. After a determination is made, a copy of the completed *Notification of Dispute Resolution* form will be provided to the individual. If the matter has not been satisfactorily addressed, the individual may submit a written request for a conference with the Homeless Director and the Assistant Superintendent. Following the conference, the Homeless Director and the Assistant Superintendent will respond, in writing to the individual. If the matter has not been satisfactorily addressed, the individual may submit a written request to the Superintendent to address the matter. After reviewing all materials related to the matter, the Superintendent will grant a meeting. The student has the right to attend the school of choice (school of origin or school of residence) until the dispute is resolved.

Person filing dispute:

Relationship to student(s):

Please write a brief explanation of your dispute (please state the requested school):

Phone:

Signature:

Date:

**Return this completed form to Appleton Area School District's Homeless Support.**

**Note:** The student will attend the school requested (school of origin or school of residence) by the parent/caregiver or unaccompanied youth until the dispute is resolved.

Homeless Support:

Date received:

DATE:

TO: RE:

**NOTIFICATION OF STUDENT PLACEMENT DISPUTE RESOLUTION**  
**McKinney-Vento Homeless Education Assistance Act**

(student/dob) (requested school)

After reviewing your request, the enrollment request is:  denied  approved  
This determination was based on:

Student assigned to:

Start date:

(assigned school)

If you wish to appeal this decision, you may submit a written request for a conference with the Homeless Director and the Assistant Superintendent. You may contact the State Coordinator for Homeless Education at (608) 267-7338 for additional information.

Sincerely,

**Pamela Franzke**

**AASD Title I, Even Start Family Literacy & Birth-Five Outreach Coordinator**

**Homeless -Foster Care Director**

**Community Early Learning Center**

**(920)832-6321 or (920)832-6470**

**Title 1 Office: (920)832-6140**

